

Friends of Mt. Tabor Park

Revised Bylaws

Summary

The work of several committees and significant changes in how board business is conducted due to technology prompted a small committee to review the FMTP bylaws. The purpose in this review was to update the bylaws to reflect a discussion in the membership committee that redefines who is a member of FMTP, to reflect operational changes adopted because of new technology, and to increase spending authorization for committee coordinators.

The primary changes include:

- 1) Allowing for membership to be accorded to individuals who either pay dues or volunteer in FMTP programs. Recognized FMTP Volunteer status will be conferred by committee coordinators who track volunteer hours and activities.
- 2) We removed the requirement that all checks over \$250 be countersigned because technology has rendered check writing obsolete in most business transactions. Instead, controls and oversight of funds expenditure has been assigned to the board chair and his/her designee.
- 3) Reference to the "Winter Program" has been deleted because we don't always have a "Winter Program".
- 4) We removed overly detailed job descriptions recognizing that changing technology and differing workstyles may mean that the responsibilities may be carried out differently by succeeding board members. Instead, we developed the FMTP Handbook where board members can read and update job descriptions and learn details about the organization's operational procedures.
- 5) The board agreed to increase the amount coordinators of standing committees can spend from \$50 to \$150 without authorization from the board. The revisions reflect that decision.
- 6) We deleted the requirement that Weed Warriors convene an advisory committee. As the Weed Warriors program was being established, the advisory committee was essential in establishing relationships with the Parks Department and other interested parties. Now that those relationships have been established, the committee is no longer needed.
- 7) We developed a job description for a communications committee, putting in one place the disparate communications activities being done by various board members and volunteers.
- 8) We made small changes that recognize how things are actually working today, as opposed to how they were operating when the bylaws were last updated.
- 9) We cleaned up punctuation and capitalization to conform with proper grammar.

Recommendation: Approved the Bylaws as revised.

Submitted by: Linda Fogerson

April 14, 2021

